



Prescriptive Lighting Efficiency Process “Check List”

What to do when you get an incentive application

1. Verify that the customer is yours and that all three (3) sections on the application are filled out and the owner and the contractor, if appropriate, have signed at the bottom.
2. If the customer is seeking an incentive for \$5,000 or more, verify the project before the installation.
3. Pay the customer directly with an incentive check or provide them with a billing credit.
4. Retain the application and a copy of the customer’s documentation confirming purchase (invoice, receipts, etc.) for your records.
5. Enter information Energy Efficiency Tracking System (EETS) on the wholesale web site
<https://wholesale.nppd.com/> = User ID _____ Password _____
 - a. Then click on “EETS Tracking System” (EETS) = EETS Password = _____
 - b. Once in, click on “Commercial/Industrial”, then “Lighting Program”.
 - i. Select the lighting efficiency measure implemented from the drop down menu. If the customer has implemented more than one lighting efficiency measure, additional entries will be required for each type of measure implemented.
 - ii. Enter the number of lighting measures implemented in the “Quantity” area.
 - iii. Enter either the account # and/or some other individual customer description. When the customer has a large facility, it may be of benefit to state the area at the customer’s facility where implementation was completed.
 - iv. Click on “add” to complete the process.
 - v. You are done and can log out (upper right).
6. You will be credited on your next wholesale power bill for the customer incentives that you have paid and entered into EETS prior to the 26th of the preceding month.

Program Questions – Contact

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Processing Questions – Contact

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High level guidelines – see program guidelines for additional detail.

- All replaced or retrofitted lighting equipment must be permanently installed.
- Commercial and Industrial customers qualify for the energy-efficient fluorescent fixture incentives. Other customers may qualify at the discretion of their local electric utility.
- All incentives sought that are \$5,000 or greater require a pre-installation and potential inspection by the local electric utility prior to the start of work.
- An equal number of lighting fixtures will be impacted when compared to the number of fixtures considered for retrofit or replacement. If the quantity of existing and new fixtures is not equal, the lesser quantity will apply. Only existing lighting systems qualify for the upgrade. New construction or the addition of more light fixtures in a facility addition does not qualify.

Lighting Efficiency Measure	Customer Incentive
Replace 400-watt Metal Halide with 4 or 6 lamp, 54W T5HO Fluorescent High Bay	\$60 per fixture
Replace 320-watt Metal Halide with 4 or 6 lamp, 32W T8 Fluorescent High Bay	\$60 per fixture
Replace 250-watt Metal Halide with 3 or 4 lamp, 32T8 Fluorescent High Bay	\$40 per fixture
Replace/Retrofit Incandescent Exit Signs w/ LED	\$10 per fixture
Replace/Retrofit T12, 4 lamp - 4' Fluorescent with T8 and Electronic Ballast	\$16 per fixture
Replace/Retrofit T12, 3 lamp fixtures - 4' with T8 and Electronic Ballast	\$12 per fixture
Replace/Retrofit T12, 2 lamp fixtures - 4' with T8 and Electronic Ballast	\$8 per fixture
Replace/Retrofit T12, 1 lamp fixtures - 4' with T8 and Electronic Ballast	\$4 per fixture
Replace/Retrofit any 8' T12 with any 8' T8 with Electronic Ballast	\$12 per fixture